

IPAD BORROWING AGREEMENT



Before borrowing your assigned iPad, please read and agree to the conditions below, sign and claim your iPad for overnight use. (iPod Touches were given to everyone to keep while you are employed at XXX - the use of iPads are under different conditions with limited numbers)

CONDITIONS OF BORROWING AND USE

- I. The iPad is the property of the school and **will be returned (in its original condition) the morning after the borrowing day, fully charged.** This is to ensure that all iPads are ready for classroom use at the start of each day. Failure to do so will result in restrictions on future borrowing. Any photos, songs, videos, information, books etc, that are added by users for personal use while using at home are to be backed up on another device if possible and/or then deleted before the return of the iPad. **As all iPads will be used by students, no personal information or inappropriate material is to be left on the iPad.**
- II. You cannot link the iPad to any other computer, including your own computer or a class computer, except for downloading photos or video taken.
- III. There are a number of Apps already downloaded onto the iPad. It is an expectation that you will spend time evaluating the educational benefits of these pre-installed apps while using the iPad. The main purpose of borrowing the iPad overnight is to explore apps, familiarise yourself with the iPad operating system and decide on the benefits of the installed apps and iPad classroom use in general. Feedback on the usability of the chosen Apps and the iPad itself is needed for this. There is an expectation that this feedback will be given to the ICT team so it can be used to assess the success of the iPad at our school.
- IV. If you want to download a new App onto the iPad to test it out, see me, explain the educational reason you want the App and I will download it for you. Don't worry about updating Apps - I will sync all updates at the same time on all iPads.
- V. You are not allowed to link the borrowed iPad to your personal account to download personal apps.
- VI. Each iPad will come with a cover. It is not to be removed under any circumstances
- VII. You are personally responsible for the care of the iPad while using at home. **The cost of any damage caused or parts lost while using the iPad at home will be covered by the user, not the school.** The iPad will go home inside its box with the charger and cord and be returned in the same way.
- VIII. Correct use and care of the iPad will ensure that you will have a trouble free and worthwhile experience and there should be no need to be concerned about the accountability outlined above.

(cut off and return to me)

iPad Borrowing Program

I _____ agree to the above conditions.

I have been assigned to iPad No. _____ from Set _____

Signature: _____

Date: _____